

JAN	DATE	VENUE
ENHANCING COMMUNICATION AND INTERPERSONAL SKILLS	5 & 6 JAN	JAZZ HOTEL, PENANG
POWERFUL MARKETING MINDSET AND STRATEGIES FOR GREATER SALES SUCCESS	7 & 8 JAN	JAZZ HOTEL, PENANG
SAFE HANDLING OF HAZARDOUS CHEMICAL TRAINING	13 JAN	JAZZ HOTEL, PENANG
KURSUS PENYEGARAAN PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	21 JAN	BUTTERWORTH, PENANG
MICROSOFT EXCEL - BASIC TO INTERMEDIATE	22 & 23 JAN	REMOTE ONLINE TRAINING
FEB	DATE	VENUE
TRAINING NEEDS ANALYSIS AND EVALUATE TRAINING EFFECTIVENESS WORKSHOP	3 & 4 FEB	JAZZ HOTEL, PENANG
ENHANCING COMMUNICATION AND INTERPERSONAL SKILLS	5 & 6 FEB	JAZZ HOTEL, PENANG
IMPORT/EXPORT DOCUMENTATION & SHIPPING PROCEDURES	9 & 10 FEB	JAZZ HOTEL, PENANG
MAR	DATE	VENUE
ENHANCING COMMUNICATION AND INTERPERSONAL SKILLS	2 & 3 MAR	JAZZ HOTEL, PENANG
CUSTOMER SERVICE EXCELLENCE WORKSHOP	4 & 5 MAR	JAZZ HOTEL, PENANG
KURSUS KOMPREHENSIF PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	10 & 11 MAR	BUTTERWORTH, PENANG
MASTERING BEHAVIOURAL INTERVIEW AND SELECTION TECHNIQUES	12 MAR	JAZZ HOTEL, PENANG
MICROSOFT EXCEL- INTERMEDIATE TO ADVANCED	17 & 18 MAR	REMOTE ONLINE TRAINING
APRIL	DATE	VENUE
5S IMPLEMENTATION FOR PRODUCTIVITY IMPROVEMENT	1 & 2 APR	REMOTE ONLINE TRAINING
SAFE HANDLING OF HAZARDOUS CHEMICAL TRAINING	7 APR	JAZZ HOTEL, PENANG
IMPORT/EXPORT DOCUMENTATION & SHIPPING PROCEDURES	9 & 10 APR	REMOTE ONLINE TRAINING
KURSUS PENYEGARAAN PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	14 APR	BUTTERWORTH, PENANG
ENHANCING COMMUNICATION AND INTERPERSONAL SKILLS	15 & 16 APR	JAZZ HOTEL, PENANG
MAY	DATE	VENUE
CORPORATE ETIQUETTE AND PROFESSIONAL IMAGE DEVELOPMENT WORKSHOP	5-May	JAZZ HOTEL, PENANG
FAILURE MODE AND EFFECT ANALYSIS (FMEA)	6 & 7 MAY	JAZZ HOTEL, PENANG
DATA ANALYSIS AND DASHBOARDING WITH MICROSOFT EXCEL	12 & 13 MAY	REMOTE ONLINE TRAINING
OCCUPATIONAL SAFETY & HEALTH COORDINATOR (OSH-C) TRAINING	14 & 15 MAY	JAZZ HOTEL, PENANG
MICROSOFT EXCEL- INTERMEDIATE TO ADVANCED	19 & 20 MAY	REMOTE ONLINE TRAINING
KURSUS KOMPREHENSIF PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	21 & 22 MAY	BUTTERWORTH, PENANG

JUNE	DATE	VENUE
MASTERING HIGH IMPACT COMMUNICATION & PRESENTATION SKILLS AT THE WORKPLACE	9 & 10 JUN	JAZZ HOTEL, PENANG
PROGRAM KECERLANGAN PERKHIDMATAN PELANGGAN	11 & 12 JUN	JAZZ HOTEL, PENANG
ANALYSING DATA WITH MICROSOFT POWER BI	15 & 16 JUN	REMOTE ONLINE TRAINING
IMPORT/EXPORT DOCUMENTATION & SHIPPING PROCEDURES	23 & 24 JUN	REMOTE ONLINE TRAINING
KURSUS PENYEGARAAN PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	25 JUN	BUTTERWORTH, PENANG
JULY	DATE	VENUE
UNDERSTANDING THE LABOUR LAWS & GRIEVANCE PROCEDURES	2 & 3 JUL	JAZZ HOTEL, PENANG
EFFECTIVE PREVENTIVE MAINTENANCE IMPLEMENTATION: ROADMAP TO MAINTENANCE EXCELLENCE	8 & 9 JUL	JAZZ HOTEL, PENANG
MANAGING WAREHOUSE AS AN EFFICIENT DISTRIBUTION CENTRE	14 & 15 JUL	REMOTE ONLINE TRAINING
MASTERING MICROSOFT EXCEL: ADVANCED FORMULAS AND FUNCTIONS	21 & 22 JUL	REMOTE ONLINE TRAINING
KURSUS KOMPREHENSIF PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	23 & 24 JUL	BUTTERWORTH, PENANG
AUGUST	DATE	VENUE
PROGRAM PEMBANGUNAN POTENSI DIRI & MOTIVASI KERJA	4 & 5 AUG	JAZZ HOTEL, PENANG
MANAGING OF DISCIPLINE & MISCONDUCT AT THE WORKPLACE	11 & 12 AUG	REMOTE ONLINE TRAINING
CORPORATE ETIQUETTE AND PROFESSIONAL IMAGE DEVELOPMENT WORKSHOP	13 & 14 AUG	JAZZ HOTEL, PENANG
GEOMETRIC DIMENSION AND TOLERANCE (GD&T)	18 & 19 AUG	JAZZ HOTEL, PENANG
IMPORT/EXPORT DOCUMENTATION & SHIPPING PROCEDURES	20 & 21 AUG	JAZZ HOTEL, PENANG
KURSUS PENYEGARAAN PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	26 AUG	BUTTERWORTH, PENANG
SEPTEMBER	DATE	VENUE
ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)	8 & 9 SEPT	JAZZ HOTEL, PENANG
SHARPEN YOUR BUSINESS WRITING SKILLS	10 & 11 SEPT	REMOTE ONLINE TRAINING
MICROSOFT EXCEL- INTERMEDIATE TO ADVANCED	21 & 22 SEPT	REMOTE ONLINE TRAINING
KURSUS KOMPREHENSIF PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	23 & 24 SEPT	BUTTERWORTH, PENANG

OCTOBER	DATE	VENUE
ESSENTIAL NEGOTIATION SKILLS IN PROCUREMENT	6 & 7 OCT	REMOTE ONLINE TRAINING
IMPORT/EXPORT DOCUMENTATION & SHIPPING PROCEDURES	8 & 9 OCT	REMOTE ONLINE TRAINING
KURSUS PENYEGARAAN PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	13 OCT	BUTTERWORTH, PENANG
MICROSOFT EXCEL - BASIC TO INTERMEDIATE	20 & 21 OCT	REMOTE ONLINE TRAINING
NOVEMBER	DATE	VENUE
PROGRAM KECEMERLANGAN PERKHIDMATAN PELANGGAN	3 & 4 NOV	REMOTE ONLINE TRAINING
GEOMETRIC DIMENSION AND TOLERANCE (GD&T)	5 & 6 NOV	REMOTE ONLINE TRAINING
INTRODUCTION TO LEAN SIX SIGMA TRAINING	10 & 11 NOV	JAZZ HOTEL, PENANG
MICROSOFT PROJECT BEGINNER TO INTERMEDIATE	12 & 13 NOV	REMOTE ONLINE TRAINING
KURSUS KOMPREHENSIF PENGENDALIAN DAN KESELAMATAN FORKLIFT/ REACH TRUCK	18 & 19 NOV	BUTTERWORTH, PENANG
DECEMBER	DATE	VENUE
MASTERING THE ART OF POWERFUL NEGOTIATION	2 & 3 DEC	JAZZ HOTEL, PENANG
FAILURE MODE AND EFFECT ANALYSIS (FMEA)	09 & 10 DEC	REMOTE ONLINE TRAINING
IMPORT/EXPORT DOCUMENTATION & SHIPPING PROCEDURES	16 & 17 DEC	REMOTE ONLINE TRAINING

Note: Progress Link Training & Consultancy Sdn Bhd reserves the right to cancel any program, make amendments and/or changes to the programs.

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